

รับที่..... 2041

วันที่..... 08 พ.ย. 2562

เวลา..... 14:15 น.



ที่ ศธ 0604/453

สำนักนโยบายและแผนการอาชีวศึกษา

สำนักงานคณะกรรมการการอาชีวศึกษา

กระทรวงศึกษาธิการ กรุงเทพฯ 10300

๗ พฤศจิกายน 2562

เรื่อง แบบสำรวจความต้องการเข้ารับการฝึกอบรมด้าน ICT ภายใต้โครงการ Korea ICT Volunteers (KIV)

เรียน ผู้อำนวยการสถาบันการอาชีวศึกษา และผู้อำนวยการสถานศึกษาในสังกัดทุกแห่ง

สิ่งที่ส่งมาด้วย 1. รายละเอียดโครงการ Korea ICT Volunteers (KIV) จำนวน 1 ชุด

2. แบบสำรวจความต้องการเข้ารับการฝึกอบรม จำนวน 1 ชุด

ด้วย กระทรวงดิจิทัลเพื่อเศรษฐกิจและสังคม ขอความร่วมมือสำรวจความต้องการของหน่วยงาน และองค์กรทางการศึกษาในประเทศไทยที่มีความประสงค์จะเข้ารับการฝึกอบรมด้านเทคโนโลยีสารสนเทศและการสื่อสาร (ICT) ภายใต้โครงการ Korea ICT Volunteers (KIV) ประจำปี ค.ศ. 2020 โดยองค์การโทรคมนาคมแห่งเอเชียและแปซิฟิก (APT) จะสนับสนุนผู้เขียนรายให้แก่ประเทศไทยที่มีความประสงค์ให้มีการจัดฝึกอบรม APT รายละเอียดดังนี้

สำนักนโยบายและแผนการอาชีวศึกษา จึงขอประชาสัมพันธ์ให้สถาบันการอาชีวศึกษาและสถานศึกษาในสังกัดที่ประสงค์จะให้มีการจัดฝึกอบรมดังกล่าว โปรดกรอกรายละเอียดในแบบสำรวจความต้องการเข้ารับการฝึกอบรมด้าน ICT ภายใต้โครงการ Korea ICT Volunteers (KIV) ตามสิ่งที่ส่งมาด้วย ให้สำนักนโยบายและแผนการอาชีวศึกษาทราบ ภายในวันที่ 2 ธันวาคม 2562

จึงเรียนมาเพื่อทราบ และดำเนินการในส่วนที่เกี่ยวข้องต่อไป

ขอแสดงความนับถือ

รับทราบ ผอ.สถาบันการอาชีวศึกษาภาคใต้ ๓

(นางสุริพร สังข์อ่อน)

นักวิเคราะห์นโยบายและแผนชำนาญการ รักษาการแทน
ผู้อำนวยการสำนักนโยบายและแผนการอาชีวศึกษา

11.11.62

1. ๑๐๐
2. ๒๐๐

11 พ.ย. 2562

กลุ่มยุทธศาสตร์การอาชีวศึกษาต่างประเทศและวิทยาลัยสัมพันธ์

โทร. 0 2026 5555 ต่อ 3012

โทรศัพท์ 0 2280 2945

2020 World Friends Korea ICT Volunteers Program In collaboration with APT and NIA

Request Survey

► Introduction of World Friends Korea ICT Volunteers Program

The World Friends KOREA ICT Volunteers Program (<https://kiv.nia.or.kr>) is one of the overseas volunteer programs focusing on global digital inclusion under the Korean government. This program is also known as Korea ICT Volunteers (KIV) and it is officially organized and managed by National Information Society Agency (NIA) under the Ministry of Science and ICT of the Republic of Korea.

NIA is an agency specialized in ICT for the purpose of supporting development of ICT policies and promoting informatization of Korea. NIA has been doing some small-scale ICT projects with APT and early this year, officially joined the group of the affiliate members of APT.

Generally, KIV program provides partner countries and organizations with ICT learning courses or carries out ICT-related projects to meet the demands of partner organizations by sharing ICT knowledge and skills through the volunteer's activities.

From 2001 to 2019, NIA has sent over 8,100 of Korea ICT Volunteers to 72 countries in Asia, Middle East, Africa, CIS, Europe and Central and South America. Approximately over 360 thousands of people in Government departments, Public institutions and Universities of developing countries had chance of receiving ICT education and small-scale ICT projects.

► Background of how APT and NIA works

The main two success points for the volunteer program are the volunteer itself and the organizations where the volunteers provide relevant ICT activities. For this reason, NIA tries to find ideal organizations after checking the result of the activities and feedbacks from the volunteers in the past years. However, as you can imagine it is quite a tough task. Thus, NIA suggested to APT to be a partner for the Asia-Pacific region starting from year 2020.

Basically, the main job for the APT is to find the organizations in need of ICT training for the digital inclusion and ICT projects to overcome the technical issues the organizations face. All process after finding the organizations belongs to the NIA directly and APT will join as the advisory organization in each step of the program in the Asia-Pacific region.

► Procedure of KIV program

Survey for Org. (by APT) ⇒ **Hand the list of orgs. to NIA (by APT)** ⇒ **Evaluation of the org. (by NIA)** ⇒ **Inform the result to each orgs. (by NIA)** ⇒ **Recruit volunteers and Assign (by NIA, communication with orgs.)** ⇒ **Training of volunteers and other support till volunteer returns (by NIA with APT)**

► Request Survey

If your organization wishes to work with World Friends Korea ICT Volunteers, it is requested to fill out this form precisely stating your organization's demand. Please note that volunteers will be recruited according to the needs and demands of your organization written in this form.

Therefore, it is essential that this Request Survey is completed with full details and returned to us before **20 December, 2019**. There is no limit on the number of organizations from your country to submit the demands. However, the maximum number of demands per organization needs to be limited up to four (4); up to 2 for the short term volunteer, and up to 2 for medium term.

Once request surveys are collected, NIA will evaluate which organizations are apt for dispatching World Friends Korea ICT Volunteers. The process is expected to end around January 2020. NIA will contact your organization directly if the organization has been selected before dispatching our volunteers.

► Program Overview

	Short Term	Medium Term
Composition	Mainly composed of university students (Team of 4 members)	Mainly composed of university students (Individually)
Period	1 months (July to Aug)	3~5 months (July to Dec)
Details of Activity	<ul style="list-style-type: none"> (Training) ICT Volunteers will provide member countries' organization/universities/schools with customized ICT education, skills training in Microsoft Office, Photoshop, website building, Android, etc. (Project) ICT Volunteers will participate in member countries' organization/universities/schools demanded ICT-related volunteering activities 	<ul style="list-style-type: none"> (Training) ICT Volunteers will provide member countries' organization/universities/schools with advanced ICT training in need of systematic and high-quality ICT education such as web-programming, network management, web design and various software programs from basic to advanced level. (Project) ICT Volunteers will work with member countries' public agencies, local companies, or schools in partner countries to implement ICT projects on database, network, security, etc.
Supports	<ul style="list-style-type: none"> Volunteers' pre-departure intensive training, round-trip air fare, living allowance, insurance and emergency rescue support will be covered by NIA. Yet partial supports are highly appreciated. Volunteers will also be provided ICT equipment such as Laptop and Bluetooth speaker, etc. These equipment will be donated to the partner organizations after the completion of volunteering activities. 	



► Contact

If you have any further questions about KIV program, please do not hesitate to contact us.

Asia-Pacific Telecommunity (APT)

· Email : ebc-k@apt.int / · Tel : +66 2 573 0044

National Information Society Agency (NIA)

· Email : kiv@nia.or.kr / · Tel : +82-2-6191-2073 / 2030

1. General Information

Country		
Name of Country	(Full Name)	
Capital City	(Full Name)	
First Language	Second Language	(If available)
Organization		
Name of Organization	(Full Name)	
City (Vicinal Airport)	(Full Name)	
Address	(Full Address)	
Google Map URL	(Add the google map link of your organization : e.g, https://goo.gl/maps/RghfPXKRFv4tykB5A)	
Type	<input type="checkbox"/> ① Government <input type="checkbox"/> ② Public Sector <input type="checkbox"/> ③ Private Sector <input type="checkbox"/> ④ University <input type="checkbox"/> ⑤ School (except Univ.) <input type="checkbox"/> ⑥ NGO <input type="checkbox"/> ⑦ IAC (Information Access Center) <input type="checkbox"/> ⑧ Others()	
Description of Organization	(Briefly describe your organization's main activities as well as its history, size, role, etc.)	
Volunteers' Coordinator (Main Contact Point)	Web site	
	Name	(Mr./Ms.) (Full name)
	Position	
	English Proficiency	<input type="checkbox"/> ① Poor <input type="checkbox"/> ② Intermediate <input type="checkbox"/> ③ Fluent
	Mobile	(Including country code)
	Office	(Including country code)
	e-mail	(state two emails, if available)
Final Decision Maker	Fax	(Including country code)
	Name	(Mr./Ms.) (Full name)
	Position	
	Mobile	(Including country code)
	Office	(Including country code)
	e-mail	(state two emails, if available)
	Fax	(Including country code)

I hereby certify that the information written in this survey are true and correct. I understand that any false information indicated herein may affect the evaluation of the organization to dispatch the World Friends ICT Volunteers.

Surveyee's Printed Name and Signature

2. Environment and Accommodation

<i>Facilities of your organization</i>			
Available Seats for Training	(1) 10 or below (3) 30 ~ 50	(2) 10 ~ 30 (4) 50 or above	
Available PCs for Training	(1) 10 or below (3) 30 ~ 50	(2) 10~30 (4) 50 or above	
PCs with Internet for Training	(1) 10 or below (3) 30~50	(2) 10~30 (4) 50 or above	
Internet Connection Speed	(1) 385kbps or below (3) 1Mbps~2Mbps (5) 10Mbps~100Mbps (7) Others()	(2) 385kbps~1Mbps (4) 2Mbps~10Mbps (6) 100Mbps or above	
CPU of PC	(1) Below PentiumIII (4) Core2 Duo	(2) PentiumIV (5) Others()	(3) Pentium D
Installed S/W	(1) MS Office (4) Photoshop	(2) Flash (5) Others()	(3) Web Editor
Installed Equipment	(1) Projector (4) Fax Machine (7) Others()	(2) Printer (5) Copying Machine	(3) Scanner (6) Phone
<i>Accommodation for Volunteers</i>			
Available Accommodation	✓ Can your organization provide accommodation? <input checked="" type="checkbox"/> (1) Yes <input type="checkbox"/> (2) No		
	✓ If not, please check available accommodation: <input type="checkbox"/> (1) Home Stay <input type="checkbox"/> (2) Youth Hostel <input type="checkbox"/> (3) Dormitory <input type="checkbox"/> (4) Apartment Rent <input type="checkbox"/> (5) Others()		
Cost of Accommodation (During the entire stay)	Note: Please specify if the cost is for per day or week or month USD (per)		
Distance from the work place	km		
Daily mode of transportation to the work place	✓ Can your organization provide transportation? <input checked="" type="checkbox"/> (1) Yes <input type="checkbox"/> (2) No		
	✓ If not, please state: - Recommended transportation : _____ (ex: bus) - Round trip fare : _____ USD (for 4 people)		

3. Risk Assessment

Risk Assessment			
What kind of hazard is your organization prone to?	<i>Note: Please check all hazards the organization is prone to</i> <ul style="list-style-type: none"> <input type="checkbox"/> Power Failure(Electricity, Gas, etc.) <input type="checkbox"/> Fire <input type="checkbox"/> Earthquake, Volcanic Eruption <input type="checkbox"/> Flood, Tsunami <input type="checkbox"/> Cyclone, Tornado <input type="checkbox"/> Mud or land slide <input type="checkbox"/> Others() 		
Available emergency procedures or drills	<ul style="list-style-type: none"> <input type="checkbox"/> Power Failure(Electricity, Gas, etc.) <input type="checkbox"/> Fire <input type="checkbox"/> Earthquake, Volcanic Eruption <input type="checkbox"/> Flood, Tsunami <input type="checkbox"/> Cyclone, Tornado <input type="checkbox"/> Mud or land slide <input type="checkbox"/> Others() 		
How often does your organization practice emergency drills per month	<ul style="list-style-type: none"> ① does not practice emergency drills ② 1~2 ③ 3~4 ④ 5 or above 		
<p>When it has been decided to dispatch volunteers to your organization, it would be mandatory for the organization to provide emergency drills for all causes to the volunteers. (Please read and check the box below)</p> <ul style="list-style-type: none"> <input type="checkbox"/> I understand and agree to provide emergency drills to the volunteers 			
Available Facilities and its Distance from Work	<ul style="list-style-type: none"> ① Health Service Room/Nurse's Room ② Hospital ③ Fire Department ④ Police Department ⑤ On-site Security Office 	Distance: _____ km	Distance: _____ km
		Distance: _____ km	Distance: _____ km
		Distance: _____ km	Distance: _____ km

4. Type of volunteers in brief

Types <i>(2 teams for short-term, 2 persons for mid-term at maximum)</i>	<ul style="list-style-type: none"> <input type="checkbox"/> Training 1 (<input type="checkbox"/> Short-term <input type="checkbox"/> Mid-term) - (Theme: _____) <input type="checkbox"/> Training 2 (<input type="checkbox"/> Short-term <input type="checkbox"/> Mid-term) - (Theme: _____) <input type="checkbox"/> Project 1 (<input type="checkbox"/> Short-term <input type="checkbox"/> Mid-term) - (Theme: _____) <input type="checkbox"/> Project 2 (<input type="checkbox"/> Short-term <input type="checkbox"/> Mid-term) - (Theme: _____)
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*All details should be described at the in the following pages below.

5a. ICT Training

Volunteers provide education on basic programs such as Microsoft Office, Photoshop, Scratch, Typing, HTML, and Android to more advanced ICT programs such as PHP web programming, Arduino, programming languages (C, C++, Java)

※ NOTE

- Please fill out all interested fields from below and indicate which areas in that field your organization would like to receive training on. You may refer to the sample below for possible training fields.

Number Of Volunteer Teams (or person) Requesting	00 team(s) for short-term 00 person(s) for mid-term
Preferred Period of Dispatch	<p>Note: if you request more than 1 team (short-term) or 1 person (mid-term), you should mention time period for each of your request.</p> <p>2020.MM.DD~MM.DD, 1 Month for short-term 2020.MM.DD~MM.DD, 00 Months for mid-term</p>
Subject	<p>Note: if you request more than 1 team (short-term) or 1 person (mid-term), you should mention all subjects by one by one.</p> <ol style="list-style-type: none"> 1. "MS office" for short-term(or mid-term) 2. "Android" for short-term(or mid-term)
Expected Trainee Group	<p>Note: if you request more than 1 team (short-term) or 1 person (mid-term), you should mention all subjects by one by one.</p> <ol style="list-style-type: none"> 1. Senior Citizens for "MS office" for short-term(or mid-term) 2. High School Students for "Android" for short-term(or mid-term)
Trainee Level	<p>Note: if you request more than 1 team (short-term) or 1 person (mid-term), you should mention all subjects by one by one.</p> <ol style="list-style-type: none"> 1. Beginner for "MS office" for short-term(or mid-term) 2. Intermediate for "Android" for short-term(or mid-term)
Class Size	<p>Note: if you request more than 1 team (short-term) or 1 person (mid-term), you should mention all subjects by one by one.</p> <ol style="list-style-type: none"> 1. 21 ~ 30 persons for "MS office" for short-term(or mid-term) 2. 1 ~ 20 persons for "Android" for short-term(or mid-term)

[SAMPLE] *Please delete the following box after reference.

Possible Subjects for ICT Training	Basics	<input type="checkbox"/> MS Office	<input type="checkbox"/> Internet Use	<input type="checkbox"/> Others()
	Web Design	<input type="checkbox"/> Photoshop	<input type="checkbox"/> Illustrator	<input type="checkbox"/> Flash
		<input type="checkbox"/> HTML Editor	<input type="checkbox"/> Video Editing	<input type="checkbox"/> Others()
	Programming	<input type="checkbox"/> Java	<input type="checkbox"/> C/C++	<input type="checkbox"/> Visual Basic
		<input type="checkbox"/> VC++	<input type="checkbox"/> .NET/SQL	<input type="checkbox"/> Others()
Expected Trainee Group	Server	<input type="checkbox"/> Windows	<input type="checkbox"/> Linux	<input type="checkbox"/> Unix
	Mobile	<input type="checkbox"/> Android	<input type="checkbox"/> Apple iOS	<input type="checkbox"/> Others()
Trainee Level	Student	<input type="checkbox"/> Student	<input type="checkbox"/> Teacher	<input type="checkbox"/> Professor
	Gov. Official	<input type="checkbox"/> Gov. Official	<input type="checkbox"/> Others()	
Class Size	Beginner	<input type="checkbox"/> 1 ~ 20	<input type="checkbox"/> 21 ~ 30	<input type="checkbox"/> 31 ~ 40
	Intermediate	<input type="checkbox"/> 41 ~ 50	<input type="checkbox"/> 51 and above (people)	

5b. ICT Project

Volunteers conduct ICT-related projects and may also provide consultation in certain ICT fields to meet particular needs of the organization.

ICT projects conducted by the volunteers can range from facility enhancement, website building, and other ICT-related endeavors.

Number Of Volunteer Teams (or person) Requesting	00 team(s) for short-term 00 person(s) for mid-term
Preferred Period of Dispatch	<p><i>Note: If you request more than 1 team (short-term) or 1 person (mid-term), you should mention time period for each of your request.</i></p> <p>2020.MM.DD~MM.DD, 1 Month for short-term 2020.MM.DD~MM.DD, 00 Months for mid-term</p>
Project Type	<p><i>Note: if you request more than 1 team (short-term) or 1 person (mid-term), you should mention all subjects by one by one.</i></p> <p>1. "website building" for short-term(or mid-term) 2. "mobile application" for short-term(or mid-term)</p> <p>(e.g., website building, mobile application, facility enhancement etc.)</p>
Project Purpose	<p><i>Note: Please take note of the introduction page attached. Detailed project purpose will result in maximum utility</i></p> <p><i>Note: if you request more than 1 team (short-term) or 1 person (mid-term), you should mention all subjects by one by one.</i></p> <p>1. "website building" for short-term(or mid-term) ~~~~~ ~~~~~ ~~~~~</p> <p>2. "mobile application" for short-term(or mid-term) ~~~~~ ~~~~~ ~~~~~</p>
Project Details	<p><i>Note: if you request more than 1 team (short-term) or 1 person (mid-term), you should mention all subjects by one by one.</i></p> <p>1. "website building" for short-term(or mid-term) ~~~~~ ~~~~~ ~~~~~</p> <p>2. "mobile application" for short-term(or mid-term) ~~~~~ ~~~~~ ~~~~~</p>
Project Requirement	<p><i>Note: If you request more than 1 team (short-term) or 1 person (mid-term), you should mention all subjects by one by one.</i></p> <p><i>(Please write necessary equipment needed for this project)</i></p> <p>✓ Does your organization have the software needed to carry out the project?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
Expected Outcome(s)	<p><i>Note: if you request more than 1 team (short-term) or 1 person (mid-term), you should mention all subjects by one by one.</i></p> <p>1. "website building" for short-term(or mid-term) ~~~~~ ~~~~~</p> <p>2. "mobile application" for short-term(or mid-term) ~~~~~ ~~~~~</p>



6. Photo Attachments

(This field is mandatory for the selection process)

a. Pictures of your organization (Full View)

b. Pictures of the expected ICT project or training facility

c. Pictures of internet and computer facility at your organization

Thank you for your cooperation.